

ADMISSIONS POLICY – RYE HILLS ACADEMY 2022/2023

Introduction

The North East Learning Trust is the Admissions Authority responsible for applying this policy for Rye Hills Academy.

The Trust will consider all admission applications sent to them by the Local Authority (LA) and will apply the policy fairly and consistently to every application received.

Published Admission Number (PAN)

The PAN is the number of places we intend to make available for our normal intake. Once the PAN has been set for an Academy, we will not refuse any applications submitted during the normal admission round for Year 7 where the PAN has not been exceeded.

The PAN for admission to Year 7 in September 2022 is 237 and students will be admitted without reference to ability or aptitude.

Anyone wishing to enquire about whether they live in the Academy's catchment zone should contact the Local Authority School Admissions Department on 01642 837740.

Application Procedure and Timetable for Admissions to Y7 2022 / 2023

The application process for admissions into Y7 is co-ordinated by Redcar & Cleveland Local Authority (LA), which acts on behalf of the Trust to offer Year 7 places at The Academy.

At the appropriate time, parents / carers will receive information from Redcar & Cleveland Admissions on how to make an application and relevant dates. Offer letters will be issued by the LA on 1st March – the national school places offers' day. Applications can also be made on-line.

An independent Choice Advice service will be available to assist families with their applications.

For details, please contact the Redcar & Cleveland Admissions Team on 01642 837740 / 837730 or log onto www.redcar-cleveland.gov.uk/admissions All parents / carers are strongly advised to read the Redcar & Cleveland Local Authority Guide for Parents / Carers 2022 / 2023.

The timetable for secondary school admission arrangements for Y7 2022/2023 is available from Redcar & Cleveland Admissions Office.

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Over-Subscription Criteria

Where more parents / carers have expressed a preference for the Academy than there are places available; criteria will be applied to determine which parents/ carers' preferences can be met.

The proposed over-subscription criteria are outlined below:

Criteria (in priority order)	Explanatory Notes
i) Looked after children	<p>Children who are 'looked after' or a child who was previously looked after including those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted or became subject to a child arrangements order or special guardianship order.</p> <p>A looked after child is a child who is, at the time of making an application to a school, is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions. (see definition in section 22(1) of the Children Act 1989.</p> <p>Previously looked after children are children who were looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.</p> <p>A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, religious organisation, or any other provider of care whose sole purpose is to benefit society.</p>
ii) Children who are permanently resident within the admission zone defined for the Academy.	<p>For the purposes of determining whether a child lives within the admission zone, only the address at which the parent/guardian ordinarily resides and with whom the child normally lives will be taken into account.</p> <p>If parents are separated and the child lives for periods of time with both parents, the address used will be of the parent who receives child benefit for the child (if eligible). If neither parent is eligible for child benefit, the address used will be that on the child's medical registration card (proof may be required). Short term tenancies entered into with the prime objective of securing admission for a child at a particular school will not qualify as places of ordinary residence. The Local Authority will take action should false</p>

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	information be submitted in order to secure a place at a particular school.
iii) Children not living in the admission zone who have elder brothers or sisters attending the school in the 2022/23 school year.	<p>Brothers and sisters and stepbrothers and stepsisters will qualify under this criterion as long as they both live at the same permanent address and the elder sibling is still attending the preferred school in the 2022/23 school year.</p> <p>Sibling' refers to brother or sister, half-brother or half sister, adopted brother or adopted sister, stepbrother or stepsister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.</p>
v) Children not living with the admission zone who have exceptional social and/or medical reasons for attending a particular school, professionally supported by an independent third party and sustained by the Authority's professional advisers.	<p>Social reasons generally do not include domestic circumstances such as parents/carers' working commitments, childcare arrangements, separation from friends.</p> <p>In the case of medical reasons, evidence would need to demonstrate the exceptional long-term nature of the condition. Rye Hills Academy is able to cater for a wide range of medical needs which be encountered by children.</p> <p>Parents/carers are strongly urged to provide independent third-party information (e.g. from a professional person who knows or is involved with the child) in support of any exceptional long-term medical or social reason why they think their child should be given special consideration for placement at Rye Hills Academy. This written support must make clear why Rye Hills Academy is the only school which could meet their child's needs.</p> <p>The submission of independent information will not automatically guarantee a place under this criterion. However, the evidence will be carefully considered by the local authority's professional advisors as to whether or not the application falls into this category.</p>
vi) Children living closest to the Academy	The distance from the home to the Academy will be measured by computer on a straight-line basis using the number and postcode of the house and the postcode of the Academy.

Tie-break:

If it is necessary to distinguish between children within categories (i)-(vi) places will be offered using the criteria listed above in priority order and determined by criteria (vi) - measurement on a straight line using the number and postcode of the house and the

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postcode of the Academy. In the case of a tie break in category (vi) the final allocation will be determined using the shortest walking route using the number and postcode of the house and the postcode of the school.

Children in Receipt of a Local Authority Education Health Care Plan (Statement)

Any child who has a current EHCP/Statement of Special Needs naming Rye Hills Academy as the designated secondary school in Year 7 will be automatically admitted, unless the Academy has previously demonstrated (if necessary, to an independent tribunal) that to admit the child would not be in her/his best interests, unreasonable in terms of its impact on the Academy, or detrimental to health and safety.

Requests to Admit Children out of their Normal Age Group

All applications for children requesting admission outside their normal age group will be processed as outlined in the Redcar & Cleveland Admissions and Co-ordinated Scheme 2022/23.

Late Applications

Every effort will be made to ensure parental applications are received by the published closing date. However, applications may still be received after the closing date if there is good reason for their lateness. In this instance, the Local Authority will accept applications for over-subscribed schools if they are received before places in the Academy have been allocated. Examples of good reasons may include when a parent has been ill for some time, or a family has just moved into the area, or a family is returning from abroad.

Where families have moved to a new address after places have been allocated, preferences will only be agreed if places remain available at Rye Hills Academy. If Rye Hills Academy is full, a place will be offered by the Local Authority at the school closest to the home address with places available. Parents / carers whose child has been refused a school place for which they have applied will be offered the right to appeal against the decision.

Allocation of Places which become available before Appeal Hearings

Where places become available prior to an appeal hearing, they will be allocated in accordance with the over-subscription criteria.

Waiting Lists

Those pupils who have not been allocated their highest rank preference for Rye Hills Academy will automatically be placed on a waiting list. Parents / carers may request that their child's name be placed on a waiting list for Rye Hills Academy. If places become available in the Academy, they will be allocated to children on the waiting list

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in accordance with the over-subscription criteria. The waiting list will be maintained for admission to Year 7 only until the end of the Autumn Term.

Appeals

The parents / carers of any child who is refused a place at Rye Hills Academy have a right of appeal to an Independent Appeals Panel. The panel consists of three people who are fully independent of the North East Learning Trust.

Unsuccessful applicants may also contact Mrs J Barker, Governance Manager, North East Learning Trust by telephone 0191 5634190 Option 1 or email joanne.barker@nelt.co.uk to be advised of their right to an Independent Appeal Panel and/or request to be included on the waiting list.

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